

Special Meeting of the Board of Education

November 15, 2017

The Meeting was called to order by Board President Maria Alvarez at 7:00 p.m.

Location: 270 First Street, Palisades Park, N.J.

Flag Salute by all in attendance

Roll Call: M. Alvarez, K. Bruno, C. Hwang, J. Kim, J. Mattessich, A. Rotundo,
Dr. Cirillo, Mr. Stabile, Mr. Brovarone, Esq.

Absent: P. Kim, H. Donovan, J. Woo

Statement of Presiding Officer read by Ms. Alvarez.

In accordance with the Open Public Meetings Act (Chapter 213, P.L. 1975), I hereby state that adequate notice of this Special Meeting has been provided to the public by written notice dated 4/26/17. The meeting has been:

1. Posted on bulletin boards located inside each school building
2. Communicated with at least 1 of the Board's designated newspapers
3. Filed with the Borough Clerk of Palisades Park

Minute Approval: August 23rd, August 30th, September 20th – Special Meetings

A motion was made by Mr. Mattessich, seconded by Mr. J. Kim, all ayes on roll call to accept the Board minutes.

Ms. Hwang abstained on the August 30th minutes as she was not present.

Report of the Board President: Ms. Alvarez wished everyone a "Happy Thanksgiving" and thanked Dr. Cirillo for all of his assistance during the past 18 months while serving as Board President. She also commented on Dr. Cirillo's dedication to the district's students and faculty.

Report of the Superintendent: Dr. Cirillo also wished everyone a "Happy Thanksgiving". Pursuant to N.J.A.C. 6A:16-6.2(b) a meeting between Dr. Cirillo and Police Chief Jackson took place on November 8th to discuss the Uniform State Memorandum of Agreement and procedures in place for securing our schools through effective cooperation with local law enforcement.

A Motion was made by Mr. Mattessich, seconded by Mr. Rotundo, all ayes on roll call to accept the 2017/18 Memorandum of Agreement, to be appended to the MOA 2015 Revisions, and signed by the CSA and the Chief of Police. The MOA remains unchanged, with no additional terms/provisions.

Report of the Committees: Resolutions attached

Report of the Board Attorney: No report

Old Business: No old business

New Business: “Resolution to advertise for RFP/RFQ for “Professional Services” (attached).

The Board Attorney objected to the 1st paragraph in this Resolution. He felt as if it was very “prejudicial” and wants the paragraph either removed or rewritten. He also questioned who composed this Resolution? Louis Flora, special counsel hired by the Board, composed this Resolution stated Mr. Stabile, Business Administrator.

A discussion amongst the board members ensued with varying opinions on whether or not to approve/advertise this Resolution.

A decision was made to call Louis Flora and ask for a legal opinion. In the meantime, a motion was made by Mr. Rotundo, seconded by Mr. Mattessich, all ayes on roll call, to table this Resolution pending an opinion from Mr. Flora.

Audience Participation: A motion was made by Mr. Rotundo, seconded by Mr. Mattessich, all ayes on roll call, to open the meeting to public participation.

George Hadoulis, a resident, questioned whether or not the aforementioned Resolution should have been distributed to the public. The Resolution was initially sent to the Board President, Business Administrator and the Superintendent of Schools only, prior to this meeting.

Nancy Anderegg, resident/employee, inquired about the possibility of the faculty dress code being revised/updated. Mr. Brovarone said any revisions to the current dress code would have to be negotiated by the PPEA.

A motion by Mr. Rotundo, seconded by Mr. Bruno, all ayes on roll call to close open session.

The Board will convene in Closed Session to review/discuss HIB reports.

Closed Session:

A motion by Mr. Mattessich, seconded by Mr. J. Kim, all ayes, to open closed session.

2 HIB investigation reports (10/3/17 & 10/11/17) were presented by Dr. Cirillo.

Incident #1: Lindbergh School, First Grade students involved. The investigation was deemed inconclusive. Students in First Grade will use the “buddy” system when going to the 2nd floor restrooms. Bullying was not substantiated.

Incident #2: Lindbergh School, 4th Grade students involved. Incidents occurred during the course of the 21st Century after school programs. 3 students – name calling, apologies were made to one another. Students are now “friends”. Bullying was not substantiated.

The meeting reconvened in Open Session upon the motion of Mr. Mattessich.

HIB determinations:

Incident #1: The Board upon the recommendation of Mr. Bruno, seconded by Mr. J. Kim voted to affirm the findings of the HIB Committee. All ayes on roll call.

Incident #2: The Board upon the recommendation of Mr. Mattessich, seconded by Mr. J. Kim voted to affirm the findings of the HIB Committee. All ayes on roll call.

Since neither Mr. Stabile, nor Ms. Alvarez were able to contact Mr. Flora, the Board upon the recommendation of Mr. Rotundo, seconded by Mr. Bruno approved the “Resolution to advertise for RFP’s/RFQ’s” as written until further notice. Mr. Stabile will submit the advertisements to The Record newspaper for publication. Once advertised all requests will be sent to the Business Administrator within 10 days of publication. All ayes on roll call vote.

A motion by Mr. Mattessich, seconded by Mr. J. Kim, all ayes on roll call to adjourn the meeting. Meeting was concluded at 7:44 p.m.

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

Report of Superintendent – Dr. Joseph Cirillo

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts 2017-2018 Uniform State Memorandum of Agreement – to be appended to the MOA 2015 Revisions – signed by the Chief School Administrator and the local Law Enforcement Official. The MOA remains unchanged, with no additional terms/provisions.

Introduced By: Mr. Mattessich

Seconded By: Mr. Rotundo

Roll Call: All ayes on roll call – Alvarez, Bruno, Hwang, J. Kim, Mattessich, Rotundo

Absent: P. Kim, Donovan, Woo

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

November 15, 2017

Report of the Finance Committee – Mr. John Mattessich, Chairman

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Staff Member workshops:

Staff Member	Location/Description	Date(s)	Cost
Jennifer Varelas 2 nd Grade Teacher	Clark, NJ/"Understanding PARCC in Grades K through 2"	01/25/18	\$150.00
Andrea Rettig 1 st Grade Teacher	SAME AS ABOVE		
Diane Cundari Literacy Coach	SAME AS ABOVE		
Laura Schwartz L.S. Art Teacher	Online Conference regarding Art Education updates	02/03/18	\$125.00
Annette McCarthy Guidance Counselor	Valley Health Plaza, Paramus "Stress Reduction Intervention"	02/08/18	\$ 80.00
Teresa Allegretta 4 th Grade Teacher	Clark, NJ/"Increasing PARCC Proficiency"	02/27/18	\$150.00
Jaclyn Jacobs 4 th Grade Teacher	SAME AS ABOVE		
Beth Van Alstine LDT-C	Parsippany, NJ/"Special Education in New Jersey"	02/06/18	\$150.00
Nael Llaverias School Psychologist	SAME AS ABOVE		

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports for the Jr/Sr High School and the Lindbergh School Student Activities Accounts, month ending 10/31/17. (attached)

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves tuition reimbursement for:

Samantha Matarazzo
NJ City University
"Historical & Cultural Backgrounds"
3 credits - \$2,100.00
Amount of reimbursement TBD at the end of this school year

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the IDEA-CCLC Grant in the amount of \$35,000.00 to the State DOE. This grant will provide funding for special needs students in the "After Care" school program. Funds must be expended by August 31, 2018.

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of a Joint Transportation Contract between the Palisades Park Board of Education and the Englewood School District for the transportation of (23) district students attending Dwight Morrow High School. Term of Contract: 9/1/17 – 6/30/18. Annual Cost: \$23,000. Payment: Monthly

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Dr. Frank Mancuso as the evaluator for our 21st C. grant programs. Dr. Mancuso's salary of \$10,000. Will be paid out of the 21st C. grant budget.

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the 10/30/17 district payroll in the amount of \$751,752.55 and the 11/15/17 payroll in the amount of \$774,524.19.

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the November 2017 payroll in the amount of \$915,824.63.

Fund 10 (General/Current Expenses)	\$879,828.92
Fund 20 (Special Revenue Fund)	\$ 30,307.56
Fund 40 (Debt Service)	\$ 5,434.02
Fund 96 (Latch Key)	<u>\$ 254.13</u>
	\$ 915,824.63

Introduced By: Mr. Mattessich

Seconded By: Mr. Bruno

Roll Call: All Ayes – Alvarez, Bruno, Hwang, J. Kim, Mattessich, Rotundo

Absent: P. Kim, Donovan, Woo

as of 10/31/2017

<u>ORGANIZATION</u>	<u>BAL</u>	<u>DEPOSITS</u>	<u>CHECKS</u>	<u>BAL</u>
ACADEMIC DECATHLON/MODEL UN	91.71			91.71
AFTER SCHOOL ART	179	200		379
BIBLE CLUB	180.33			180.33
CHEERLEADING	1752.45		-105	1647.45
CLASS OF 2016	2788.97			2788.97
CLASS OF 2018	8290.59	143	-1000	7433.59
CLASS OF 2019	5131.6	1727	-1700	5158.6
CLASS OF 2020	1207.99	779.38		1987.37
DAS	2259.29			2259.29
DANCE TEAM	316.32	5607	-1728	4195.32
ENVIRONMENTAL CLUB	8867.04	1000	-675	9192.04
FIELD TRIP/ACTIVITIES	4488.64	4037	-660	7865.64
FOOTBALL	0			0
FUNDRAISERS/Scholarships	1466.94			1466.94
GIRLS BB	630.9			630.9
HOPE CLUB	6			6
HUMANITARIAN	1943.6			1943.6
INTERNATIONAL CLUB	33.38			33.38
ITALIAN NHS	3.71			3.71
KOREAN CLASS ACTIVITY	40.98			40.98
LITERARY MAGAZINE	801.53			801.53
MISC	350.5			350.5
MEDIA CENTER	1015.28			1015.28
MUSIC	265.29			265.29
NHS	0.82			0.82
ONLINE LEARNING	0			0
PEER MEDIATION	850			850
SCIENCE LEAGUE	501			501
SOFTBALL	40.05			40.05
SPANISH NHS	6.8			6.8
BASEBALL	1007.72			1007.72
BOYS BB	670.65			670.65
STUDENT COUNCIL	0.9			0.9
TIGERTALES	172.19			172.19
TRACK	788.68			788.68
WRESTLING	622.66			622.66
YEARBOOK	-729.81	1595		865.19
CROSS COUNTRY	500			500
Pencils of Promise	0	168		168
TOTALS	46543.7	15256.38	-5868	55932.08

STUDENT ACTIVITIES ACCOUNT**LINDBERGH ELEMENTARY SCHOOL**
APPENDIX B

<u>Account</u>	<u>Balance</u> <u>9/30/17</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance</u> <u>10/31/17</u>
Grade Level 1	-0-			-0-
Grade Level 2	-0-			-0-
Grade Level 3	16.00			16.00
Grade Level 4	-0-			-0-
Grade Level 5	-0-			-0-
Grade Level 6	33.95			33.95
PEEC Account	751.55			751.55
Yearbook	523.48			523.48
Band	550.61			550.61
Principal's Account - ECC	1328.79			1328.79
Principal's Account- LS	2650.09	-109.85*		2540.24
Phys. Ed.D. Acct.	13.27			13.27
Fund Raisers-ECC	-0-			-0-
Fund Raisers-LS	-0-			-0-
Field Trips	1.05	1768.00	1460.00	309.05
Student Council	2609.91	800.00	1625.00	1784.91
Literacy Club	2779.13			2779.13
<u>Totals</u>	<u>11,257.83</u>	<u>2458.15</u>	<u>3085.00</u>	<u>10,630.98</u>
Interest	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<u>TOTALS</u>	<u>11,257.83</u>	<u>2458.15</u>	<u>3085.00</u>	<u>11,257.83</u>

Palisades Park Board of Education
410 Second Street
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November 15, 2017

Report of the Buildings & Grounds Committee – Mr. Donovan, Chairman

- 1.) BE IT RESOLVED, that upon the recommendation of the Superintendent approves the use of the High School cafeteria on Friday, December 1, 2017 for a “Winter Wonderland” Dance for students in grades Pre K – Grade 6. This event is being sponsored by the PTA. The Dance will begin at 6:00 p.m. and end at 9:00 p.m. Admission price: \$5.00
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School Cafeteria on Friday, November 17, 2017 for the Recreation Football & Cheerleading Dinner. The event will commence at 6:00 p.m. and end at approximately 9:00 p.m.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School Gym on Wednesday, November 22, 2017 for an “Alumni Basketball Game”. The game will begin at 5:00 p.m. and end at 9:00 p.m. (Requested by John Wiseman)
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Class of 2018 to host the annual “Breakfast with Santa” at the High School Cafeteria on Saturday, December 9, 2017. The event would run from 9:30 a.m. – 11:30 a.m. Tickets are \$10.00 in advance, \$12.00 at the door. Children under the age of 2 are FREE. Ticket price will include a hot breakfast, craft making, games & prizes, and a photo with Santa.
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from Learn & Grow Academy, Palisades Park to use the high school auditorium for a “holiday concert” on Thursday evening, December 14th from 6:00 – 8:00 p.m.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached request (attachment #1) from the Palisades Park Recreation Department for their Fall/Winter Sports programs at both the High School & Lindbergh School. Commencing November 2017 through March 2018
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached request from the PPL Little League (attachment #2) to use the school facilities for sign-ups/try-outs and practice sessions during the baseball season.

Introduced By: Mr. Rotundo

Seconded By: Mr. Bruno

Roll Call: All Ayes – Alvarez, Bruno, Hwang, J. Kim, Mattessich, Rotundo

Absent: P. Kim, Donovan, Woo

Palisades Park Board of Education
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Report of the Personnel Committee – Mr. Jeffrey Woo, Chairman

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following "After 3" staff members:

Lead Teachers: Mary Cracco – Stipend: \$2,500
Cathy Doheny – Stipend: \$1,100

Teachers:	R. Sperlazzo	R. Rodriguez
	K. Maurer	S. Kaplon
	C. Messina	M. Loughlin
	K. Garguilo	S. Nastasi
	S. Sinclair	S. Choi

Subs: J. Colon, J. Millar

Rate of pay: \$35.00 per hour

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a family leave extension for Orietta Osso, Lindbergh School teacher, through the end of the 2017/18 school year. Orietta will return to district September 2018.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Valerie Baumann, Speech Language Specialist, effective immediately. Mrs. Baumann is currently on a maternity leave.

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Jeonghae Jones, School Psychologist, effective January 5, 2018 or as soon as a replacement is found.

5.) BE IT RESOLVED, that the Board upon the recommendation accepts the following teacher aide resignations:

Diana Guzman
ECC Aide
Effective: 11/14/17

Sabrina Dumicic
ECC Aide
Effective: 11/23/17

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following coaching positions:

Michael Khoury
Edgewater, NJ
BA – Social Science
Assistant Varsity Wrestling Coach
Stipend: \$4,858.00

Jared Zuckerman
L.S. Teacher
Middle School Wrestling Coach
Stipend: \$2,987.00

Andrew Garcia
H.S. Social Studies Teacher
Middle School Basketball Coach
Stipend: \$2,987.00

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment:

Sandra Reyes
Union City, NJ
P/T Custodian @ H.S.
\$10.50 per hour
Not to exceed 29.5 hours per week

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Joseph Sperlazzo as the district's CEFM (Certified Educational Facilities Manager) for the 2017/18 school year. Stipend: \$10,000.00

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following staff members working at the 21st C. after school programs:

Maria Fierro
Teresa Allegretta
Jaclyn Rovetto

Rate of pay: \$35.00 per hour

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following Substitute Teachers for the 2017/18 school year:

Tabina Beyah
Elizabeth, NJ
Rutgers University Student

Nicole Paiotti
Oakland, NJ
Rowan University Student

Mona Park
Palisades Park, NJ
St. Peter's University Student

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following student teachers assigned to the district for the 2017/18 school year:

Katie Nascenti
Christina Velez

12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the extension of a maternity leave contract for Jessica Lanza, currently replacing Orietta Osso. Contract extension until June 30, 2018. Step 2BA - \$49,559.00

13.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of James Mascolo, HS Social Studies Teacher, as the Academic Decathlon advisor for the 2017/18 school year. Stipend: \$2,577.00 (pro-rated)

Introduced By: Mr. Rotundo

Seconded By: Mr. Mattessich

Roll Call: All Ayes – Alvarez, Bruno, Hwang, J. Kim, Mattessich, Rotundo

Absent: P. Kim, Donovan, Woo

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

November 15, 2017

Report of Student Activities/Field Trips – Ms. Connie Hwang, Chairperson

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request from Lisa Panchi to visit & tour the Municipal Building on Wednesday, November 29th with her LLD-2 class. The group will leave Lindbergh School at 10:00 a.m. and return approximately 11:30 a.m. No cost to students.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request from Jane Cho, Teacher of Korean, on Tuesday, December 19th from 8:20 a.m. until approximately 2:00 p.m. Korean I students will visit the “Korean Society of NY” and also eat lunch at a Korean restaurant. Cost per student: \$25.00

Introduced By: Ms. Hwang

Seconded By: Mr. Rotundo

Roll Call: All Ayes – Alvarez, Bruno, Hwang, J. Kim, Mattessich, Rotundo

Absent: P. Kim, Donovan, Woo